



## Mills Family Legacy Fund Guidelines

Adopted by the Board of Trustees of Youth for Christ Southwest Michigan on June 5, 2025, as evidenced by board meeting minutes.

### 1. Establishment of the Fund

The Mills Family Legacy Fund (“Fund”) is established by the Board of Trustees (“Board”) of Youth for Christ Southwest Michigan (“Organization”).

### 2. Management and Investment Oversight

The Fund will consist of a collection of investments managed under the direction of a licensed financial advisor who maintains a physical office in Sturgis, Michigan. The primary purpose of the Fund is to realize asset gains and earn dividend and other investment income.

### 3. Fund Size Target

The goal is for the Fund to maintain a consistent value equal to at least two times the Organization’s current annual budget (“Goal Factor” of 2.00). The Goal Factor may only be altered by a vote of the full Board equal or greater to a unanimous vote minus two.

### 4. Routine Withdrawals

Routine withdrawals may occur when the Fund reaches a value of at least 25% above the Goal Factor, regardless of whether the funds are derived from principal or income.

Withdrawals:

- Must be made at the discretion of the Executive Director in consultation with the Fund’s advisor
- May be considered as budgeted income in the fiscal year of the withdrawal
- Must not reduce the Fund below 5% above the Goal Factor

Withdrawals that leave the Fund between 5% and 25% above the Goal Factor are also permitted at the Executive Director’s discretion.

## **5. Non-Routine Withdrawals**

Non-routine withdrawals are expected to be rare and may occur only with a vote of the full Board equal or greater to a unanimous vote minus two. Such withdrawals must be for one of the following purposes:

- a) An emergency, one-time funding need
- b) A unique ministry opportunity requiring significant one-time funding
- c) A growth-related vision presented by the Executive Director to expand the reach or impact of the chapter

## **6. Deposits to the Fund**

Gifts received through wills, trusts, estate plans, beneficiary designations, memorials, or other legacy-oriented giving from ministry partners will be considered the primary source of deposits to the Mills Family Legacy Fund. These legacy gifts help secure both the donor's impact and YFC's mission for generations to come. There shall be no expectation or requirement for annual budgeted contributions to the Fund.

Deposits may also come from:

- A Board-approved budget allocation
- A discretionary decision by the Executive Director to contribute excess funds
- Donor contributions designated specifically for the Fund

## **7. Amendments to These Guidelines**

Any amendments to these Mills Family Legacy Fund guidelines must be approved by a vote of the full Board equal or greater to a unanimous vote minus two.